



PARENT AND CARER FORUM MINUTES

5th February 2020

Present:

Mrs M Nash (Deputy headteacher)

Mrs Keep (SENCO)

Mrs Barkley

Mrs Corner

Mrs Keutenius

Mrs Kingston

Mrs Muller

Mrs Pang

Mrs Worsley

Apologies: Mrs Meurice

Terms of Reference

- Agreed

Updates from previous meeting

Provision for mental health

- A new PSHE curriculum will be launched nationally in September with a greater focus of health and relationships. A parent and carer consultation will take place which will inform the school's planning.
- As part of our School Improvement plan, pupils from year 4 upwards have completed a Student Resilience Survey (SRS). This has identified key areas for each class to work on and the survey will be carried out again before Easter to measure the impact.
- The school will take part in the 'Hello Yellow' World Mental Health Awareness Day on 9th October 2020.

The NSPCC's PANTS programme will be re-visited by all classes during the week beginning 3.2.20.

Sustainability

Each class is carrying out a Courageous Advocacy project this year:

Year R: Campaign to encourage pupils to drink enough water (making badges and posters)

Year 1: Food Bank donations

Year 2: Correspondence with care homes

Year 3: Recycling

Year 4: Music for Alzheimer patients in care homes

Year 5: Planting trees

Year 6: Community litter pick

Community Links

The school performed an extra Nativity for local residents.

Coding

Mrs Richardson led a coding session for parents and carers on 5th February.

Items discussed from parent and carer questionnaire responses:

Increase reading resources

- Increase frequency of requests for donations of books no longer needed at home in newsletters.
- Reading books are prioritised in literacy budget available and FoSS donations have supported purchase of new books.
- Class readers are having a positive impact on reading for enjoyment, including influencing books chosen.
- How do school check books are age appropriate? This is monitored and supported during weekly 1-1 reading session with class teacher or teaching assistant. Pupils are also encouraged to read quality texts. We have also been promoting bringing in books from home to enjoy and browsing and choosing from the school library.
- It would be useful to have recommended books for each class on the school website and to know that these have been endorsed by the school. Could also include parent / carer recommendations. Suggestions include books which are verbally challenging, dyslexia friendly and age appropriate for emotional development. The school's

new Reading Spine (under curriculum tab) has been added this week and further details will follow in newsletter on 7.2.20. Recommended reads could also be included in class newsletters. Action: Mrs Nash to investigate.

- The reading diary provides a valuable dialogue between home and school. All teachers have been reminded to ask parents and carers to record comments via homework tasks.
- We have a dyslexia friendly section in the library. Could include DF label in books recommended by school.

How is dyslexia managed in class?

- Mrs Keep reported that over the last 5 years levels of dyslexia have remained consistent. The provision in each class begins with Quality First Teaching and strategies can include visual instructions, using a dyslexia friendly font (comic sans and aerial rounded bold), alternative methods of recording e.g. a laptop, kinaesthetic and multi-sensory learning. Mrs Keep can carry out a screening which identifies signs of dyslexia and parents / carers can obtain a diagnosis through a specialist assessment. Some pupils benefit from Irlen coloured overlays.
- Personalised plans are in place for pupils on the SEN register. The SENCO works with teachers and parents to plan and review provision.
- Provision maps are in place for all classes and provision (e.g. spelling or maths support) is planned and reviewed between the class teacher and SENCO. Intervention can take place within class as well as out of class and in a small group or on an individual basis. Progress is tracked using entry and exit data and intervention programmes usually last for 6 weeks.
- Pupils on the SEN register have an individual personalised plan and the SENCO holds 3 review meetings per year with teachers and parents / carers to review and plan targets.
- Provision map support should be shared during parents' evening meetings. Attendees at this meeting have identified that the communication of this information needs to be improved. Action: SLT have agreed that school will track as part of provision maps that

information has been shared with parents. Review impact at next Parent and Carer Forum meeting (3.6.20).

Improved use of the communication app

- It is felt that Parent Mail is so much better than previous forms of communication.
- The school office are working to ensure that only relevant information is sent, rather than an overload of information sent to all users.

Learning Journeys need more content

- Following comment from parent questionnaire, SLT actioned by planning for Learning Journeys to be shared during parents' evenings. However, it was felt that it would be far more useful to receive the Learning Journey the week before in order to have time to consider the information and prepare for the meeting, rather than trying to quickly digest the information during the 10 minute appointment. Action: SLT have agreed that Learning Journey updates will be sent home in the week before parents' evenings.

Christmas – simplify events and return of Bazaar

- It was agreed simplifying the Christmas events at school is necessary. It is suggested that:
 - Nativity remains (including additional performance for community)
 - KS2 Christmas show returns. This is missed by parents and pupils. Carol Concert is not the same and some pupils did not look as if they were enjoying it. Action: KS2 Christmas Carol to continue but performance to be developed further.
 - The Christmas party is not necessary. Action: Noted by the senior leadership team to inform future planning.
 - Father Christmas can be visited during afternoon arranged by FoSS (additional visit for EY and KS1 not necessary). Action: Noted by the senior leadership team to inform future planning.
 - Charity contribution focuses on Giving Tree

- Option of Christmas jumpers being worn on tag day before Bazaar Action: Noted by the senior leadership team to inform future planning.
- Christmas crackers not promoted for Christmas lunch due to waste Action: Noted by the senior leadership team to inform future planning.
- Consider holding Valentine's disco instead of January event (too soon after Christmas). Action: Noted by the senior leadership team to inform future FoSS planning.

AOB

- It was asked if parents' evening appointments could be extended to 15 minutes. This is not possible but teachers are happy to make an appointment at a separate time when needed.
- It was asked if the flu vaccine could be given earlier next year. The school is given an allocated time and is not able to change this.
- It was requested that diary dates are provided much further ahead than in the current 2 week blocks in the newsletter. A yearly overview (as a guide and subject to change) or dates for the current and the next term were suggested. Action: Agreed by the senior leadership team and to be implemented as soon as possible.

Parent and carer views

These can be recorded anytime at <https://parentview.ofsted.gov.uk/>